Equipment Rental Agreement

Parks, Recreation & Culture Department
Box 170 Revelstoke, BC, V0E 2S0
Phone: (250) 837-9351 e-mail: prc@revelstoke.ca

RENTAL AGREEMENT DETAILS

Contact Name: _____ Organization:_____

Phone: _____ E-Mail:_____

P/U Date:_____ P/U Time:_____ Return Date:_____

Equipment Rented	Price (per day)
Deposit:	
Total:	

TERMS OF AGREEMENT

DEPOSIT: A deposit of **$100.00** is required prior to rental of any equipment except for the stage rental, which requires a **$500.00** deposit. Deposit to be reimbursed when equipment is returned clean and with no damages. If the deposit is paid by debit or cash, reimbursement will be by cheque and may take up to three weeks to process. The renter/user group shall be responsible for the replacement cost of any equipment that is damaged, stained, destroyed, or lost during rental use.

Initial: _____

PICK UP / DROP OFF: Pick-up & drop-off times must be determined in advance. Please remember to check in at the front desk when returning equipment. If required, please arrange alternate times with the front desk.

PLEASE NOTE: The equipment bookings are confirmed upon receipt of deposit. Full payment is required BEFORE any equipment leaves the building. Rental rates are on a PER DAY basis. Any equipment not picked up or returned as outlined in the agreement will incur full rental fees. Renter is responsible for cleaning the equipment before and after use.

I have read and agreed to the Terms & Conditions of this equipment rental agreement and agree to abide by them.

_____ _____
Signature of Renter Date

_____ _____
City Representative Date