



City of Revelstoke

P.O. Box 170, Revelstoke, British Columbia V0E 2S0
revelstoke.ca

Professional's Progress Reports

Progress reports from the Architect, all Consulting Engineers and any other Professionals involved in the Building Project must be submitted in timely manner after each site visit.

Reports are required as listed, but not limited to the following:

Architect

- Preliminary pre-construction notes relating to Building Code issues
- Drain tile installation and backfill
- Framing notes relevant to Building code
- Insulation and vapour barrier and any other insulation types c/w photos
- Building wrap
- Window installation
- Flashing and exterior finishes
- Interior finishes
- Confirmation that materials meet approved Canadian product standards
- Site, landscaping and parking
- Functional testing of all safety systems
- Final sign-off and Schedules C-A and C-B

DEVELOPMENT
SERVICES

(250) 837-3637
development@revelstoke.ca

PUBLIC WORKS

(250) 837-2001
works@revelstoke.ca

FINANCE

(250) 837-2161
finance@revelstoke.ca

FIRE RESCUE
SERVICES

(250) 837-2884
fire@revelstoke.ca

PARKS, RECREATION
& CULTURE

(250) 837-9351
prc@revelstoke.ca

CORPORATE
ADMINISTRATION

(250) 837-2911
admin@revelstoke.ca

COMMUNITY
ECONOMIC DEVELOPMENT

(250) 837-5345
ced@revelstoke.ca

Geotechnical Engineer

- Preliminary Site Conditions notes prior to footing concrete placement
- Notes describing any discrepancies with original site assessment
- Final sign-off and Schedule C-B

Structural Engineer

- Notes relating to reinforcing steel in concrete footings and foundation
- Notes relating to structural wood, timber, floor and roof framing.
- Any other structural aspects of the project
- Final Sign-off and Schedule C-B

Mechanical Engineers

- Rough-in locations for services
- Layout confirmation and exfiltration test of DWV
- All water service piping and confirmation of pressure tests
- Sprinkler System layout, hydraulic calculations and system testing
- Submit all As-built Drawings
- Final sign-off and Schedule C-B

Electrical Engineer

- Progress notes
- Final Sign-off and Schedule C-B

